



Gulf Coast Electric Cooperative

A Touchstone Energy® Cooperative 

GULF COAST ELECTRIC COOPERATIVE INC.
722 WEST HIGHWAY 22
WEWAHITCHKA, FL 32465

REQUEST FOR PROPOSALS (RFP) No. GCEC_202602
Per Unit Electric Distribution Construction

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I. INTRODUCTION

Gulf Coast Electric Cooperative, Inc. (GCEC) is a member-owned electric cooperative that provides electric service to areas of the Florida panhandle not served by other utilities. Approximately 120 GCEC Employees serve more than 23,000 meters and 2,500 miles of lines in Bay, Calhoun, Gulf, Jackson, Walton, and Washington Counties in conjunction with the municipalities of Wewahitchka, Ebro, Lynn Haven, White City, Fountain, and Southport. GCEC also serves Tyndall Air Force Base in Bay County through a Utilities Privatization Contract with the Federal Government.

Gulf Coast Electric Cooperative produces around 600 Work Orders annually. This includes but is not limited to; new connections, service upgrades, security yard lights, and upgraded line capacity connections. GCEC is seeking proposals from companies for the services described in **Exhibit A**. The contractor will work under the sole direction of GCEC. Services will be based on the requirements below and the general terms and conditions set forth in a Services Agreement (“Agreement”).

II. SCOPE OF WORK

A detailed scope of work is provided in **Exhibit A**.

There is a possibility that the scope of work covered under this RFP could be funded, in whole or in part, by federal grant funding including but not necessarily limited to grants provided by the Federal Emergency Management Agency (“FEMA”) under Catalog of Federal Domestic Assistance Numbers 97.036, Disaster Grants - Public Assistance (Presidentially Declared Disasters), 97.039, Hazard Mitigation Grant, or both. Respondents must therefore be familiar with the grant programs established by FEMA and the respective rules and requirements applicable thereto. The Contractor will be required to comply with all applicable Federal laws, regulations, executive orders, and FEMA requirements. Funding for the project under any available federal grants is contingent on strict conformance to the guidelines set forth by applicable state and federal guidelines, including regulations found in 2 C.F.R. Part 200.

III. PROPOSAL DEADLINE/DELIVERY

All proposals in response to this RFP must be received by GCEC, in accordance with the submission instructions provided herein, on the due date indicated below. Proposals will be opened immediately following the deadline. It is the sole responsibility of the Respondent to ensure that the Proposal and other required documents are received on time.

Solicitation release date	June 3, 2026
All inquiries must be submitted by:	June 12, 2026 at 12:00 pm CST
Responses to inquiries, if any, issued by:	June 1, 2026 at 4:00 pm CST
All proposals due on:	June 19, 2026 at 3:00 pm CST
Anticipated date of award:	June 23, 2026 at 3:00 pm CST

NOTE: This schedule is subject to change in the sole discretion of GCEC. All times indicated are in the Central time zone.

IV. GENERAL INSTRUCTIONS

Submittal Instructions

Respondents shall submit **one electronic PDF proposal** to Tress Dameron at tdameron@gcec.com. The first page of the PDF proposal shall indicate the RFP number indicated on the cover page of this RFP along with your company name. The subject line of the e-mail transmitting the PDF should also indicate the RFP number along with your company name. Any requirements in the RFP that cannot be met must be so indicated in the proposal. Respondents must respond to the entire RFP. **If a price proposal form is provided in Microsoft Excel format, Respondent shall return its completed price proposal form in Microsoft Excel format, in addition to the remaining portions of its response to this RFP in PDF format.**

Timeliness

Respondent(s) may submit their Proposal to the above e-mail address any time prior to the stated deadline. If more than one e-mail containing a PDF proposal is provided by the same Respondent, the latest received proposal prior to the deadline will be considered the Respondent's final response. Respondent(s) remain responsible for ensuring that their Proposal is received at the time and e-mail address specified. GCEC assumes no responsibility for any Proposal not received, regardless of the reason for the delay. GCEC will endeavor to respond to each e-mail submission with a confirmation of receipt as a courtesy, but Respondents are encouraged to call GCEC's office to confirm receipt if a courtesy confirmation is not received via e-mail. **Late proposals or proposals submitted in any other form than identified above will be rejected.**

Requests/Questions

All inquiries and requests for additional information should also be submitted electronically to GCEC Tress Dameron at tdameron@gcec.com must be submitted no later than inquiry deadline listed above. For all communications regarding this RFP, the message must include the RFP number in the subject line. Responses to inquiries received, if any, will be distributed to all bidders who express interest in this RFP pursuant to these instructions and in accordance with the deadlines stated above.

Respondent(s) who have expressed interest in this RFP shall be notified of any changes in the specifications contained within this RFP. **GCEC is not responsible for responding to any inquiry, substantive or otherwise, received after the inquiry submittal deadline listed above.**

No oral interpretations will be made by GCEC to any bidder as to the requirements of this RFP. Any clarification or interpretation that is not in writing shall not legally bind GCEC. Only information supplied by GCEC in writing or in this RFP should be considered in preparing Proposals. It is the responsibility of the Respondent(s) prior to submission of any proposal to ensure all RFP documentation has been received.

Warranty

Each Respondent shall carefully examine all RFP documents and familiarize themselves with all requirements prior to submitting a Proposal to ensure that the Proposal meets the intent of this RFP. Before submitting a Proposal, each Respondent shall be responsible for making all investigations and examinations that are necessary to ascertain conditions and affecting the requirements of this RFP.

The contract documents contain the provisions required for the project. Information obtained from an officer, agent, or employee of GCEC or any other person shall not affect the risks or obligations assumed by the Respondent/Contractor or relieve the Respondent/Contractor from fulfilling any of the conditions of the contract. All goods and services furnished by Respondent, relating to and pursuant to this RFP, will be warranted to meet or exceed the specifications contained herein. In the event of breach, the Respondent will take all necessary action, at Respondent's expense, to correct such breach in the most expeditious manner possible.

Submission of a Proposal indicates acceptance by the Respondent of the conditions contained in this RFP. Failure to make such investigations and examinations shall not relieve the Respondent from obligation to comply, in every detail, with all provisions and requirements of the RFP.

Basis of Contract Award

The award decision will be based on an evaluation of a Respondent's ability to meet the needs of GCEC. GCEC reserves the right to make one award or multiple awards. Award(s), if made, will be made to the responsible and responsive Respondent(s) whose Proposal(s) represents, in GCEC's sole discretion, the most advantageous Proposal to GCEC and best overall value to GCEC, price and other factors being considered. **GCEC reserves the right to reject all offers or to award the contract to someone other than the lowest priced offeror.**

Point of Contact

Tress Dameron, GCEC's Grants & Public Assistance Specialist, will be the primary point of contact for this RFP. Under no circumstances may a Respondent contact any other GCEC employee or agent concerning this RFP until after award unless written consent or instruction is provided to do so. Any such contact may result in disqualification.

Cancellation/Rejection

GCEC may cancel this RFP, or reject it in whole or in part, when it is in the best interests of GCEC, in GCEC's sole discretion. Notice of cancellation shall be sent to each Respondent that has expressed interest in this RFP pursuant to the instructions provided herein. The notice shall identify the solicitation, and, where appropriate, explain that an opportunity will be given to compete on any re-solicitation or any future procurement of comparable items.

When it deems doing so is in its best interest, GCEC reserves the right to reject any or all Proposals, select and award any portion of any or all Proposal items, and waive minor informalities and irregularities in any Proposal.

A Proposal may be rejected if it is non-responsive or does not conform to the requirements and instructions in this RFP. A Proposal may be non-responsive by reasons, including, but not limited to, failure to utilize or complete prescribed forms, conditional Proposals, incomplete Proposals, indefinite or ambiguous Proposals, failure to meet deadlines and improper and/or undated signatures. Other conditions which may cause rejection of Proposals include evidence of collusion, obvious lack of experience or expertise to perform the required work, submission of more than one Proposal for the same work from an individual, Respondent, or corporation under the same or a different name, failure to perform or meet financial obligations on previous contracts.

Licenses

Respondent(s) shall be properly licensed for the appropriate work specified in this RFP. All Respondents are requested to submit any required license(s) with their qualifications. License(s) must be effective as of the opening date and must be maintained throughout the Contract Period. Failure to be properly licensed as stated above may result in the rejection of the Proposal as non-responsive.

Insurance Requirements

Applicable insurance requirements are provided in **Exhibit G**, Insurance Requirements.

Confidentiality

In accordance with Chapter 119 of the Florida Statutes (Public Records Law), and except as many be provided by other applicable State or Federal Law, all Respondents should be aware that this RFP and any communications with respect to it, including but not limited to submitted Proposals, may be considered within the public domain by virtue of GCEC's intent to submit the resulting costs to various grant programs for Federal and/or State reimbursement. Respondents should therefore identify specifically any information contained in their Proposal which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, citing, specifically the applicable exempting law.

Small Business and Minority Business Enterprise (MBE)

The Respondent will be the primary service provider and shall be responsible for all work performed and Contract deliverables. If any portion of the Contract is to be let to subcontractors, proposed use of subcontracts should be included in the Respondent's Proposal. Requests for use of subcontractors received subsequent to the solicitation process are subject to review and approval by GCEC. As the scope of work under this contract will be funded in whole or in part using FEMA grant funding, pursuant to 2 C.F.R. § 200.321, if subcontracts are let, the Respondent/Contractor must take the following steps to solicit disadvantaged firms:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

GCEC reserves the right to request and review information in conjunction with its determination regarding a subcontract request. All subcontractors are subject to the same requirements of this solicitation as the awarded contractor.

Protests

Any award by GCEC of the Contract as contemplated by this RFP to a Respondent shall be final and not subject to further challenge or protest.

Withdrawal of Proposal

Any Respondent may withdraw its Proposal, either personally or by written request, at any time prior to the scheduled time for opening Proposals. No Respondent may withdraw its Proposal for a period of 180 days after the date for opening and all Proposals shall be subject to acceptance by GCEC during this period.

V. PROPOSAL FORMAT AND EVALUATION CRITERIA

To receive consideration, Proposals shall be made on the forms provided, properly executed and with all items filled out. Do not change the wording of the Price Proposal Form. No conditions, limitations, or provisions will be attached or added to the Price Proposal Form by the Respondent. Alterations by erasure or interlineations must be explained or noted in the Proposal over the signature of the Respondent. Proposals shall be submitted on 8 ½-x-11-inch paper. There is no page limit for this proposal, although there is a page limit for specific sections of the proposal. Minimum font size shall be 11 points. Each submission must include the following documents divided by individual tabs, as explained in more detail below:

A. Tab I: Cover Letter (Pass/Fail)

- a. Provide a cover letter, signed by an authorized representative of the Respondent, indicating the underlying philosophy of the firm in providing the services stated herein and indicating the Respondent's commitment to provide the services proposed. Provide general company information, including the name of your company (including the name of any parent company), business address, e-mail address, Federal Tax ID number, telephone number, fax number, and the name(s), telephone number(s), and e-mail address(es) of the authorized contact person(s) concerning proposal. Submission of a signed Proposal is Respondent's certification that the Respondent will accept any awards as a result of this RFP.

B. Tab II: Executive Summary (5 points / 2 Page Limit)

- a. The Executive Summary should include a brief overview of the proposed plan of action, including, but not limited to, strategy for implementation, and understanding of the RFP technical requirements. Identify the key personnel that will be committed to the project.

C. Tab II: Respondents Qualifications (20 points / 8 Page Limit)

- a. Provide an overview of the Respondent's history, capability, and business ability relative to GCEC's requirements. Include information on organizational structure.
- b. Describe your firm's qualifications in providing disaster recovery and specifically FEMA reimbursed services and any prior work performed for electric cooperative or municipal power entities. Include any special expertise which your firm has in working with FEMA or the Florida Division of Emergency Management (FDEM).

D. Tab III: Specialized Expertise of Team Members (15 points / 8 Page Limit)

- a. Provide a list of individuals who will be assigned (on site) to the service engagement with GCEC and their specific roles. Include summary resumes of the individuals to reflect their experience and education, particularly as they relate to the firm's engagements in the last ten years.
- b. Identify the primary contact who will be actively engaged in serving the account and identify the current client workload of this individual, including the locations of other clients. If lead project staff members are to be changed, request must be made in writing and pre-approved by GCEC.
- c. Provide the number of employees who would be available during normal business times versus during time of emergency or disaster. Describe whether your employees are full-time employees or contracted employees.

- d. Describe the experience your employees have in handling the documentation required for receiving FEMA or other Federal or State grant reimbursement.
- e. Describe the training that your employees have had regarding FEMA and FDEM grant rules and guidelines, State pass-through grant rules for reimbursement, and any related training.

E. Tab IV: Technical Approach (20 points / 8 Page Limit)

- a. Provide a description of the firm's general approach to the proposed scope of services to include team organization, staff assignments, schedules, quality assurance, and accountability.
- b. Provide relevant availability guidelines and/or the average time between request for services/tasks and actual performance for current clients. Discuss the availability of the primary contact relative to current and future client workload. Include for each individual the estimated number of hours that will be contributed to this project and in what capacity they would serve on this project. Include information on supervisory personnel.
- c. Describe the benefits and challenges of your company and team. No points will be provided if the Proposer believes there are no challenges in past jobs.

F. Tab V: Cost of Services to GCEC/Price Proposal (30 points/5 Page Limit)

- a. Instructions for providing a cost or price proposal are provided in **Exhibit B**, Price Proposal Form. Cost-plus-a-percentage-of-cost contracts are not permitted under Federal regulations (e.g., cost + 20%) and thus will not be accepted by GCEC.
- b. Provide examples (if any) where you have recovered all or part of your fees from FEMA.

G. Tab VI: References (10 points)

- a. In order for the Respondent to be awarded any points for this tab, Respondent must submit three (3) references from clients whose projects are of a similar nature to those requested in this RFP. Information provided for each client shall include the following:
 - i.* Client name, address, e-mail address, and telephone number.
 - ii.* Client contact reference name, e-mail address, and current telephone number.
 - iii.* Description of services provided.

- iv. Time period of the project or contract; briefly describe if project met or exceeded the schedule outlined. If it did not meet the schedule outlined, explain why.
- v. Dollar value of project; briefly describe if the completed project met, or came under budget.

H. Tab VII: Acceptance of Conditions (Pass/Fail)

- a. Indicate any exceptions to the terms and conditions of the RFP, to insurance requirements, or any other requirements listed in this RFP. If no exceptions are indicated in this tabbed section, it will be understood that no exceptions to these documents will be considered after the award, or if applicable, during negotiations. Exceptions taken by a Respondent may result in evaluation point deduction(s) and/or exclusion of proposal for Selection Committee consideration, depending on the extent of the exception(s). Such determination shall be at the sole discretion of GCEC.

I. Tab IX: Required Forms (Pass/Fail)

- a. Exhibit B: Price Proposal Sheet Per Unit
- b. Exhibit C: Qualification Questionnaire
- c. Exhibit D: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions
- d. Exhibit E: Certification Regarding Lobbying
- e. Exhibit F: Drugfree Workplace
- f. Exhibit G: Insurance Requirement

VI. SELECTION

Upon receipt, Tress Dameron will complete a limited review of the Proposals for obvious completeness. Those Proposals deemed complete and responsive will be forwarded to the Evaluation Committee.

Evaluation Committee

The Evaluation Committee may consist of three (3) or more members. GCEC or designee shall determine the Evaluation Committee that will best serve the needs of GCEC.

Evaluation

Only Proposals received by GCEC that are compliant with requirements and deadlines provided shall be evaluated. The ranking of proposals shall be based upon the points awarded in the scoring process utilizing the evaluation criteria in this RFP.

The best-qualified Respondents shall be based upon the Evaluation Committee's ability to differentiate qualifications applicable to the scope and nature of the services to be performed as indicated by the ratings on the scoring sheet.

Presentation/Interviews

The Evaluation Committee may choose to conduct formal presentations/interviews with any or all Respondents prior to making an Award.

VII. CLARIFICATIONS AND NEGOTIATIONS

GCEC reserves the right to award a contract based on initial responses received, therefore, each response shall contain the Respondent's best terms and conditions from a technical and cost standpoint. GCEC reserves the right to conduct clarifications or negotiations with one or more Respondent(s). All communications, clarifications, and negotiations shall be conducted in writing and in a manner that supports fairness in response improvement.

A. Clarifications

- a. GCEC may identify areas of a response that may require further clarification or areas in which it is apparent that there may have been miscommunications or misunderstandings as to GCEC's specifications or requirements. GCEC may seek to clarify those issues identified during one or multiple clarification rounds, which will be communicated to all potential respondents. Each clarification sought by GCEC may be unique to an individual Respondent, provided that the process is conducted in a manner that supports fairness in response improvement.

B. Negotiations

- a. GCEC may elect to negotiate with one or more Respondent(s) by requesting revised responses, negotiating costs, or finalizing contract terms and conditions. GCEC reserves the right to conduct multiple negotiation rounds or no negotiations at all.

C. Cost Negotiations

- a. All respondents selected for negotiation by GCEC will be given equivalent information with respect to cost negotiations. All cost negotiations will be

documented. Additionally, GCEC may conduct target pricing and other goods or services level negotiations. During price negotiations, Respondents are not obligated to reduce their pricing to target process, but no Respondent is allowed to increase price.

- b. If GCEC determines that it is unable to successfully negotiate terms and conditions of the Subcontract with the apparent best evaluated Respondent, GCEC reserves the right to bypass the apparent best evaluated Respondent and enter contract negotiations with the next apparent best evaluated Respondent.

VIII. AGREEMENT

The successful firm shall be prepared to immediately enter into contract negotiations with GCEC, and must at that time deliver the policies of insurance or insurance certificate as required. All insurance documents shall be approved by GCEC before the successful Respondent proceed with the work.

GCEC's intent is to negotiate an agreement with the successful firm for a term to complete the work issued along with this RFP. The length of the Contract Period may be changed under the sole discretion of GCEC. Prices shall remain firm for the entire Contract Period, unless negotiated and approved by Executive Leadership and the Board of Directors. Additional items/services related to those described in Exhibit A may be added to the resultant Contract, in compliance with applicable State and federal regulations.

The contract will contain the provisions required by 2 C.F.R. § 200.326 and FEMA guidance.

[END OF RFP DOCUMENT – EXHIBITS & ATTACHMENTS TO FOLLOW]

Exhibit A: Scope of Work

GCEC is requesting proposals from qualified respondents capable of providing services to construct overhead and underground, primary, and secondary electrical distribution lines at several locations throughout its territory. GCEC reserves the right to perform some or all of the work in-house, GCEC seeks proposals of a scope of work that includes installing and/or retiring utility poles, installing and/or retiring overhead conductor, installing and/or retiring underground cable in conduit, converting overhead electrical distribution with underground electrical distribution, installing and/or retiring pole-mounted transformers and pad-mounted transformers, installing and/or retiring lighting fixtures, installing and/or retiring meter installations and work incidental thereto.

Primary voltage of the electrical distribution system for GCEC is 24,960Y/14,400v (25kV); primary voltage of the electrical distribution system for GCEC at Tyndall AFB is 12,470Y/7,200v (15kV).

Qualified respondents shall be capable of obtaining security clearances to work on government facilities (Tyndall AFB) for both overhead and underground construction crews to be supplied under this contract, successful bidder must maintain security clearances for all crews provided under this contract for the term of the contract.

Detailed Scope of Work

Additional details about the elements of work is included in Exhibit B, Detailed Scope of Services.

Exhibit B: Detailed Scope of Services

Respondents must submit a price proposal using the provided Microsoft Excel template price proposal form. This form has twenty-nine (29) separate worksheets.

- **Poles:** A pole unit consists of one pole in place. It does not include pole top assembly unit or other parts attached to the pole. The first two digits indicate the length of the pole; the third digit shows the classification per ANSI (Example: 35 5 means a pole 35 feet long, Class 5.)
- **Guying:** A guying construction assembly unit generally consists of the guy wire, guy marker, guy strain insulator (where necessary), hardware, and jumpers, as indicated on the applicable RUS drawing.
- **Anchors:** An anchor construction assembly unit generally consists of the anchor with rod complete, ready for attaching the guy wire, as indicated on the applicable RUS drawing.
- **Grounding:** A grounding construction assembly unit generally consists of the conductor, ground rod, connectors, hardware, and clamps, as indicated on the applicable RUS drawing.
- **Overhead, Secondary:** A secondary construction assembly unit generally consists of the insulator(s) and hardware needed to support the secondary conductors or cable, as indicated on the applicable RUS drawing. It does not include the secondary conductor or cable, or the insulators or hardware needed to support service conductors or cable. Tree trimming necessary for installing secondaries on poles not carrying primary line is included with the secondary construction assembly unit and shall be performed in accordance with the directions of the Engineer.
- **Overhead, Service:** A service construction assembly unit generally consists of the insulator(s) and hardware needed to support the service conductors or cable, as indicated on the applicable RUS drawing. It does not include the service conductor or cable, or the insulators or hardware needed to support secondary conductors or cable. Tree trimming necessary for installing services on poles not carrying primary line must be communicated and approved by Engineer or GCEC Representative prior to completing the service. The service shall be connected to the secondary or transformer and 2 feet of conductor or cable shall be left for connecting to the consumer's service entrance.
- **Overhead, Conductor:** A conductor assembly unit consists of 1,000 feet of conductor or cable for primaries, secondaries, or services, and includes tie wires, sleeves for splicing, connectors, and armor rods with clips or armor wire where necessary. In computing the compensation to the Respondent for conductor construction assembly units, only the horizontal distance between conductor supports or pole stakes shall be used. The conductor or cable sizes and types listed are the manufacturer's designation.

- **Overhead, Miscellaneous:** A miscellaneous assembly unit consists of an additional unit needed in the Project for new line construction but not otherwise listed in the Proposal.
- **Overhead, Neutral:** A neutral construction assembly unit generally consists of the insulator(s) and hardware needed to support the neutral conductor, as indicated on the applicable RUS drawing.
- **Metering:** A metering construction assembly unit generally consists of the meter(s), current and potential transformer(s), surge arrester(s), cutout(s), switch(es), supports, hardware, jumpers, and wiring, as indicated on the applicable RUS drawing.
- **Underground, Cable:** An underground cable construction assembly unit consists of 1,000 feet of cable for underground primaries, secondaries, or services. It does not include the conduit, plowing, trenching, and backfilling, or the termination of the primary cable which are provided for in other assembly units. It includes the termination, connection and sealing of secondary and service cables and conductors as shown in the specifications and construction drawings, and all primary, secondary, and service cable splices (buried cable may be spliced only when and where permitted by GCEC). In computing the compensation to the Respondent for underground cable assembly units, only the distance between stakes, paralleling the cable shall be used. The number of units so computed will include all cable installed in place in all specified trenches, risers, conduits, crossings, manholes, transformers, terminal housings, and meter boxes. The conductor or cables listed are the manufacturer's designation of type, size, voltage rating, and material.
- **Underground, Secondary:** An underground secondary and service construction assembly unit consists of one secondary or service cable terminal housing mounted in place. It includes the power pedestal, stake (when required), mounting hardware, safety signs, directional marker, housing identification marking and the cable identification tags. It does not include the cable terminations, ground rod, or pad.
- **Underground, Miscellaneous:** A miscellaneous underground construction assembly unit consists of an additional unit needed in the Project for new construction but not otherwise listed in the Proposal. This part includes the miscellaneous construction assembly units as shown on the respective underground construction drawings. Where miscellaneous units consist of or include a primary cable termination, the unit includes the preparation of the cable to accommodate the termination, the stress cone, and the connection of the cable to the terminal equipment. Pad construction assembly units are in this part and include the site preparation, bedding, drainable material when specified, cable slot, backfilling, tamping and the pad in place.

- **Underground, Excavation:**

- UR 1-S(D) Plowing Construction assembly Unit, Soil--Consists of one (1) lineal foot of plowing in soil, measured parallel to the surface of the ground, to a specified depth (D), in inches, including the compacting, except as specifically provided for in other units. This unit includes all material and labor required in the repair and/or replacement of streets, roads, drives, fences, lawns, shrubbery, watermains, pipes, pipelines and contents, underground power, and telecommunications facilities, buried sewerage and drainage facilities, and any other property damaged during the plowing of the cable, except as specifically provided for in other units. This unit does not include underground cable facilities installed in the slot. NOTE: Where in the judgment of GCEC greater than normal difficulty will be involved in plowing because of the presence of underground facilities of other utilities, this unit will be suffixed by the letter "T". This will be applicable only in those areas predesignated by GCEC. All plowing outside of the predesignated areas, regardless of the difficulty in placement actually experienced, will be inventoried as the regular UR 1-S(D) units. If field conditions show the existence of rock to prevent the placing of the cable in soil to the depth required in the specifications, GCEC may specify UR 2-R units. Where more than one cable is to be installed in the slot, the UR1-S unit designation should be modified by a suffix corresponding to the number of cables installed. Example: UR1-S(D) 3c for 3 cables plowed at one time.
- UR 2-S(D&W) Trenching Construction assembly Unit, Soil--Consists of one (1) lineal foot of trenching in soil, measured parallel to the surface of the ground, to a specified depth (D) and width (W), in inches, including the excavation, and backfilling and compacting. This unit includes all material and labor required in the repair and/or replacement of streets, roads, drives, fences, lawns, shrubbery, water mains, pipes, pipelines and contents, under-ground power and telecommunications facilities, buried sewerage and drainage facilities, and any other property damaged by the trenching, except as specifically provided for in other units. This unit does not include underground cable facilities installed in the trench or cable bedding construction assembly units, when required. NOTE: Where in the judgment of GCEC greater than normal difficulty will be involved in trenching because of the presence of underground facilities of other utilities, this unit will be suffixed by the letter "T". This will be applicable only in those areas predesignated by GCEC. Where more than one cable is to be installed in the trench, the regular UR 2 S unit designation should be modified by a suffix corresponding to the construction drawing for the type of cable placement desired.
- UR 2-R (D&W) Trenching Construction assembly Unit, Rock--Consists of one (1) lineal foot of trenching in rock, measured parallel to the surface of the ground, to specified depth (D) and width (W), in inches, including the excavation, and backfilling and compacting to place cable to the depth specified in the Specifications. This unit will be specified by GCEC only when field conditions at the

site show the existence of rock at a depth preventing the placing of the cable in soil to the depths required in the Specifications. This unit includes all material and labor required in the repair and/or replacement of streets, roads, drives, fences, lawns, shrubbery, water mains, pipes, pipelines and contents, underground power, and telecommunications facilities, buried sewage and drainage facilities, and any other property damaged by the trenching, except as specifically provided for in other units. This unit does not include underground cable facilities installed in the trench or cable bedding construction assembly units, when required.

- UR-3 Cable Bedding Construction Assembly Unit--Consists of one (1) lineal foot of a 2-inch bed of clean sand or soil placed in the trench under the cable to the width of the trench and a 4-inch layer of clean sand or soil backfill over the cable to the width of the trench. NOTE: The exact location and number of units shall be determined by GCEC after the trenches are open in those areas where rock or other conditions make special bedding necessary.
- UR-4a Pavement Construction assembly Unit, Asphalt--Consists of the labor and material necessary to remove and restore one (1) lineal foot of asphalt pavement, measured along the route of the cable. All work shall be performed in accordance with the requirements of state or local authorities. Any trenching which may be necessary is included in this unit.
- UR-4c Pavement Construction assembly Unit, Concrete--Consists of the labor and material necessary to remove and restore one (1) lineal foot of concrete pavement, measured along the route of the cable. All work shall be performed in accordance with the requirements of state or local authorities. Any trenching which may be necessary is included in this unit.
- UR-5() Underground Pipe Crossing Construction Assembly Unit--Consists of one (1) lineal foot of steel pipe of the inside diameter, in inches, specified in the last digit of the construction assembly unit designation, installed in place. This unit includes the pushing of pipe and any excavation, backfilling and tamping necessary for the installation of the pipe. The pipe will be installed at the depth specified by GCEC. Underground cable installed in the pipe is not included in this unit.
- UR-6 Underground Nonpipe Crossing Construction Assembly Unit--Consists of the labor in providing a hole in soil one (1) foot in length of a diameter sufficient to accommodate the cable to be installed therein. The depth of the hole below the surface of the ground shall be specified by GCEC. This unit includes any excavation, backfilling and tamping necessary for the installation. This unit may be used where the permanent installation of a steel pipe under the UR-5 unit is not required. Underground cable installed in the hole is not included in this unit.

- **Removal:** Removal construction assembly units cover the furnishing of all labor for the removal of existing units of construction from existing lines, disassembling into material items, and all labor and transportation for the returning of all materials to the warehouse of GCEC in an orderly manner or transporting elsewhere to the site of the Project for reuse in the prosecution of this Contract as approved by the Engineer.

The unit removal prices shall include all material and labor required to reinstall in accordance with specifications any conductors temporarily detached. The Contractor will reinstall at its own expense any other units removed by Contractor for the its own convenience.

The removal units are specified by the prefix LCR and followed by the construction assembly unit designation of existing construction assembly unit to be removed. For example, an LCR A1 signifies the removal of an A1 construction assembly unit. The following special notes apply to specific removal units:

- Poles. All poles of the same height, regardless of pole class, are designated by the same unit. Thus, an LCR 30-foot pole signifies the removal of a 30-foot pole of any class. The Contractor is not required under this unit to remove from the pole any ground wire or pole numbering attached to the pole. This unit includes the refilling and tamping of holes in a workmanlike manner unless they are to be reused.
- Conductor. The conductor removal unit covers the removal of 1,000 feet of conductor or cable and reeling or coiling it in a workmanlike manner in such a way that it can be reused by the Contractor or GCEC. GCEC will furnish to the Contractor reels if it is to be returned to GCEC's warehouse on reels. The Contractor will retain possession of all jumpers, tie wire, armor rods, connectors, and other conductor accessories removed. These items will be returned to GCEC. The removal unit for each size of conductor or cable is shown by the prefix LCR followed by D and the conductor or cable type; thus, an LCR D 6ACWC signifies the removal unit for 1,000 feet of 6A Copperweld-copper conductor.
- Guys. All guys regardless of length, type of attachment, or size of guy strand are specified by the same unit; thus, an LCR E signifies the removal of any guy.
- Anchors. Only anchor rods are to be removed by the Contractor in anchor removal units. The anchor will be left in the ground; thus, an LCR F signifies the removal of any anchor rod. If the rod cannot be unscrewed, the end of the rod shall either be cut off or bent down so that the top of the rod will be at least 18 inches below ground.
- Secondary Units. The unit for removal of secondary assemblies includes, in addition to the removal of the construction assembly itself, all necessary handling

such as untying, resagging, and retying of secondary conductor or cables where existing secondary conductor or cable is to be reused.

In addition, the unit for removal of the secondary construction assembly includes the handling or holding of any conductor at tap lines where such is involved, and the reinstalling of such tap conductor in accordance with the specifications.

- Service Units. The unit for removal of service assemblies includes, in addition to the removal of the construction assembly itself, all necessary handling such as untying, resagging, and retying of service conductor or cable where existing service conductor or cable is to be reused.
- **New Units**: The purpose of this part is to list complete new units of construction where such units are to be added to existing lines or installed in replacing lines. The units covered by this part are the same as the units described in Distribution Construction Assembly Units-New Construction, except that these units are prefixed by the letter LCN. For example, an LCN 40-6 unit covers the furnishing of all material and labor for the installation of a 40-foot Class 6 pole either in an existing distribution line being operated by GCEC or in a new line being constructed to replace an existing distribution line being operated by GCEC.

Prices shall be proposed on a per unit basis and cover the cost of any necessary labor and equipment. **Notwithstanding any contrary language in the descriptions above or in the price proposal spreadsheet, materials will be supplied by GCEC.**

If certain costs or expenses are not included in the attached spreadsheet, specify the nature of these costs or expenses and provide an estimated dollar value that contractor reasonably expects to be incurred.

Exhibit C: Qualification Questionnaire

All questions on this questionnaire must be answered; do not leave blanks—where appropriate, state “None” or “Not Applicable” (N/A). If additional space is required to fully respond to any questions, please add sheets to this questionnaire and reference the questions/answers appropriately. GCEC reserves the right to inquire further with respect to any matter in this questionnaire or otherwise to determine the suitability of a contractor to receive an award of a contract.

Identity of Contractor

- A. Contractor’s full legal name: _____
- B. Tax ID Number (“TIN”), Employer Identification Number (“EIN”), and Social Security Number (“SSN”), as applicable: _____
- C. Contractor’s form of legal entity (corporation, joint venture, sole proprietorship, etc.):

If the Contractor is a Joint Venture or Partnership, please list all partner firms and/or parties to the Joint Venture below. All partners and/or parties listed are also required to individually complete a separate Qualification Questionnaire.

(1) Partner/Party Name: _____

TIN, EIN, or SSN: _____

DUNS #: _____

Percentage of Ownership: _____

(2) Partner/Party Name: _____

TIN, EIN, or SSN: _____

DUNS #: _____

Percentage of Ownership: _____

- D. State or country under whose laws the Contractor is organized and year organized: _____

- E. Number of Employees: Company-wide _____ Local office _____

F. Does the Contractor now use or, in the past ten (10) years has it used, TIN, EIN, doing business as or "DBA", name, trade name or abbreviation other than the Contractor's name or TIN or EIN listed in Part I.B., above? If so, provide the prior identifying information. _____

G. Contractor's mailing address: _____

H. Contractor's street address (complete only if different than Part G.): _____

I. Has the Contractor changed addresses in the past five (5) years and, if so, what was the firm's prior address(es)? _____

J. Contractor's telephone number: _____ Fax number: _____
E-mail address: _____

K. List each person or legal entity which has a 10% or more ownership or control interest in Contractor. _____

L. List the name and title of each director and principal officer of Contractor: _____

Identify of Person Completing this Questionnaire

A. Name: _____

B. Employer/Title: _____

C. Telephone number: _____ Fax number: _____

D. E-mail address: _____ Mobile number: _____

Contractor Representations

If for any reason a representation on this questionnaire is not accurate and complete as of the time the Contractor signs this form, the Contractor must identify the provision and explain the reason in detail on a separate sheet. Absent such an explanation, the Contractor represents that the following statements are complete and accurate.

The following questions apply to (i) Contractor, Contractor’s parent, subsidiaries, and affiliates (if any); (ii) any joint venture (including its individual members) and any other form of partnership (including its individual members) which includes Contractor or Contractor’s parent, subsidiaries, or affiliates; (iii) Contractor’s directors, officers, principals, managerial employees, and any person or entity with a 10% or more interest in Contractor; (iv) any legal entity, controlled, or 10% or more of which is owned, by Contractor, or by any director, officer, principal, managerial employee of Contractor, or by any person or entity with a 10% or more interest in Contractor. (If the answer to any question is “YES,” Contractor must provide all relevant information on a separate sheet attached hereto.)

Please check this box if a separate sheet is attached:

(1) Within the past five (5) years, has Contractor been declared not responsible to receive a public or private contract?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
(2) Has Contractor been debarred, suspended, or otherwise disqualified from bidding, proposing, or contracting?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
(3) Is there a proceeding pending relating to Contractor’s responsibility, debarment, suspension, or qualification to receive a public or private contract?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
(4) Within the past five (5) years, has Contractor defaulted on a contract or been terminated for cause on a public or private contract?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
(5) Has a public or private entity requested or required enforcement of any of its rights under a surety agreement on the basis of Contractor’s default or in lieu of declaring Contractor in default?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
(6) Within the past five (5) years, has the Contractor been required to engage the services of an Integrity Monitor in connection with the award of or in order to complete any public or private contract?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
(7) Within the past (5) years, have Contractor’s safety practices/procedures ben evaluated and ruled as less than satisfactory by a public or private entity?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

(8) Has Contractor’s Workers’ Compensation Experience Rating (also known as the Experience Modification Rate or EMR) been 1.2 or greater at any time in the last five (5) years? If yes, please explain.	<input type="checkbox"/> No <input type="checkbox"/> Yes
(9) Within the past five (5) years, has the Contractor been accused of violating equal opportunity or nondiscrimination laws?	<input type="checkbox"/> No <input type="checkbox"/> Yes
(10) Within the past five (5) years, has the Contractor been accused of violating prevailing wage laws, regulations, or executive orders?	<input type="checkbox"/> No <input type="checkbox"/> Yes

Questions Which Must Be Answered by “Yes” or “No”

To the best of your knowledge after diligent inquiry, in connection with the business of Contractor or any other firm which is related to Contractor by any degree of common ownership, control, or otherwise, do any of the following statements apply to: (i) Contractor, Contractor’s parent, subsidiaries, and affiliates (if any); (ii) any joint venture (including its individual members) and any other form of partnership (including its individual members) which includes Contractor or Contractor’s parent, subsidiaries, or affiliates; (iii) Contractor’s directors, officers, principals, managerial employees, and any person or entity with a 10% or more interest in Contractor; (iv) any legal entity, controlled, or 10% or more of which is owned, by Contractor, or by any director, officer, principal, managerial employee of Contractor, or by any person or entity with a 10% or more interest in Contractor? (If the answer to any question is “YES,” Contractor must provide all relevant information on a separate sheet attached hereto.)

(1) Within the past ten (10) years has been convicted of or pleaded nolo contendere to (i) any felony or (ii) a misdemeanor related to truthfulness in connection with business conduct.	<input type="checkbox"/> No <input type="checkbox"/> Yes
(2) Is currently disqualified from selling or submitting bids/proposals to or receiving awards from or entering into any contract with any federal, state, or local government agency, any public authority, or any other public entity.	<input type="checkbox"/> No <input type="checkbox"/> Yes

<p>(3) Has within a ten (10) year period preceding the date of this Questionnaire been convicted of or had a civil judgment rendered against it for or in relation to: (i) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; (ii) collusion with another person or entity in connection with the submission of bids/proposals; (iii) violation of federal or state antitrust statutes or False Claims Acts; or (iv) commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.</p>	<p><input type="checkbox"/> No <input type="checkbox"/> Yes</p>
<p>In the past ten (10) years, has Contractor entered into a consent decree, deferred prosecution agreement or a non-prosecution agreement?</p>	<p><input type="checkbox"/> No <input type="checkbox"/> Yes</p>
<p>In the past seven (7) years, have any bankruptcy proceedings been initiated by or against the Contractor (whether or not closed) or is any bankruptcy proceeding pending by or against the Contractor regardless of the date of filing?</p>	<p><input type="checkbox"/> No <input type="checkbox"/> Yes</p>
<p>In the past five (5) years, have there been any judgments or tax liens of \$100,000 or more, including but not limited to judgments based on taxes owed, fines and penalties assessed by a government agency against Contractor at any time?</p>	<p><input type="checkbox"/> No <input type="checkbox"/> Yes</p>
<p>During the past five (5) years, has the Contractor failed to file any applicable federal, state, or local tax return?</p>	<p><input type="checkbox"/> No <input type="checkbox"/> Yes</p>

Background

A. Indicate if your business qualifies as one of the following:

- Small Business Enterprise
- Women’s Business Enterprise
- Minority Business Enterprise
- Labor Surplus Area Firm¹

B. List any licenses your company holds. Attach a separate sheet if necessary.

¹ A list of labor surplus areas is available at <https://www.dol.gov/agencies/eta/lsa>.

Insurance Information

A. Worker's Compensation Carrier: _____

Policy Expiration Date: _____

B. CGL Carrier: _____

Policy Expiration Date: _____

Address: _____

Telephone: _____ Contact Name: _____

C. Other Carrier: _____

Coverages: _____

Policy Expiration Date: _____

Address: _____

Telephone: _____ Contact Name: _____

Affidavit and Acknowledgement

STATE OF _____)

COUNTY OF _____)

On the _____ day of 20____, before me personally came and appeared _____

by me known to be said person, who swore under oath as follows:

1. I am _____ (print name), _____ (print title) of _____ (print name of firm).
2. I am duly authorized to sign this Qualification Questionnaire on behalf of said firm and duly signed this document pursuant to said authorization.
3. The answers to the questions set forth in the Qualification Questionnaire and the representations set forth in this questionnaire, including any attachments, are true, accurate, and complete. I authorize GCEC to verify any such information and to conduct any background checks it deems appropriate.
4. I acknowledge and understand that the Qualification Questionnaire includes provisions which are deemed included in the contract if awarded to the firm.

Signature

Sworn to and subscribed to before me

this ____ day of _____, 20____

(Notary Public)

Notary Public _____ County

My commissions expires: _____

Exhibit D: Certification Regarding Debarment, Suspension and Other Responsibility MattersINSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the CONTRACTOR (referred to herein as the “prospective lower tier participant”) is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AN VOLUNTARY
EXCLUSION—LOWER TIER COVERED TRANSACTIONS

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

CONTRACTOR Company Name

Contract Number

Name

Title

Signature

Date

Exhibit E: Certification Regarding Lobbying for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

CONTRACTOR certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, CONTRACTOR understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

CONTRACTOR Name

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

Date

Exhibit G: Insurance Requirements

Prior to execution of a contract awarded under this RFP, the selected Respondent shall submit one original certificate of insurance, signed by an authorized representative of the insurance company, stating complete compliance with the following specifications. Notwithstanding any other provision of this RFP or the contract, GCEC shall have no obligation to execute a contract or make any payment to the selected Respondent until all insurance requirements are met. The Certificate of Insurance shall be provided to:

GULF COAST ELECTRIC COOPERATIVE, INC.
ATTN: TRESS DAMERON, FINANCIAL INFORMAITON & GRANTS COMPLIANCE ANALYST
722 W HWY 22 WEWAHITCHKA, FL 32465
TDAMERON@GCEC.COM

Contractor’s insurance shall be written for the following types and limits and shall be maintained, at their expense, for the life of the Contract.

A. Workers’ Compensation & Employer’s Liability

- 1. Coverage A – Statutory
- 2. Coverage B – Employer’s Liability

Bodily Injury by Accident	\$ 1,000,000	Each Accident
Bodily Injury by Disease	\$ 1,000,000	Policy Limit
Bodily Injury by Disease	\$ 1,000,000	Each Employee

- 3. Waiver of Subrogation in favor of Gulf Coast Electric Cooperative where permitted by law.

B. Commercial General Liability

- 1. Combined Single Limit

\$ 1,000,000	Each Occurrence
\$ 2,000,000	Aggregate
- 2. Coverage Required: Premises-Operations; Explosion; Collapse Underground; Products/Completed Operations; Independent Contractors; Blanket Contractual Liability; Broad Form Property Damage; Personal Injury Liability
- 3. Coverage shall include per project aggregate endorsement.
- 4. Primary Additional Insurance: The following wording must appear on the certificate. We will not accept an endorsement attached to the certificate.

GULF COAST ELECTRIC COOPERATIVE, INC. and UNITED STATES OF AMERICA are additional insured under Contractor's general liability policy. Coverage under such policy shall be primary with GULF COAST ELECTRIC COOPERATIVE, INC. and any GCEC insurance policies, or loss coverage, being excess over the Contractor's coverage.

C. Commercial Automobile Liability

1. Combined Single Limit of \$ 1,000,000 Each Occurrence
2. Coverage Required: All owned automobiles, non-owned automobiles, and hired automobiles.

If Contractor does not own any vehicles, the certificate must show Hired and Non-Owned Automobile Liability and must attach a letter stating that Contractor does not own any vehicles.

D. Umbrella Liability \$ 1,000,000

E. Professional Liability (if required) \$ 1,000,000

F. The foregoing policies shall contain a provision that coverages afforded under the policies will not be cancelled or not renewed until at least thirty (30) days written notice has been given to GULF COAST ELECTRIC COOPERATIVE, INC.

G. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting GULF COAST ELECTRIC COOPERATIVE, INC.'s interest shall not be effective (1) for such period as the laws of the State of Florida prescribe, or (2) until thirty (30) days after the insurer or the Contractor gives written notice to the Contracting Office, whichever period is longer.